

**PLANNING STAFF
WEEKLY REPORT FOR PERIOD ENDING 06 DECEMBER 1988**

I. Progress Report on Tasks Assigned by the DCI/DDCI:

II. Items or Events of Major Interest that have Occurred During the Preceding Week:

A. PLANNING:

(1) The Planning Staff has collected comments on the proposed DA "Fact Book" from the OL components for feedback to the DA Management Staff. A Joint OL position is being prepared for review by the OL front office.

25X1 (2) Planning Staff representatives met with [redacted] of the Office of Financial Management (OFM) to review an OFM proposal regarding processing of Fiscal Plans. The Planning Staff is currently analyzing this proposal and the related recent audit of the Agency Reserve Contingencies.

25X1 (4) The Planning Staff sent excerpts from the updated OL "Yellow Pages" to OL components for review and comments, if any, prior to publication. [redacted]

B. REGULATIONS:

25X1 (1) The following Logistics Instruction was published:

25X1 (2) The following Headquarters Notice was originated by OL and forwarded to the Regulatory Policy Division for Agencywide concurrence and publication:

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(3) The following Agency regulations originating outside OL were reviewed, revisionary comments forwarded where applicable, and OL concurrence granted:

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25X1 C. On 7 December, [] is scheduled to meet with
25X1 [] of the DA/Management Staff to update him on
background and status of the Metrication requirements as a
result of Trade Bill legislation.

25X1 D. The Planning Staff received a note from []
25X1 C/IMO/OIT informing us that [] has been approved for
25X1 intern IMO training in the Office of Logistics. [] will
25X1 report to the Planning Staff to work under [] for
a one-year tour.

25X1 E. [] is participating on the DA Secretarial
Panel this week.

F. DI/SOVA Visitation - scheduled for 7 December.

G. Groups and Staffs have been notified (via memorandum)
of:

- (1) FY 89 Records Reduction Program
- (2) Forms Elimination/Simplification Project.

III. Significant Events Anticipated During the Coming Week:

IV. Perspective of Staff Activity:

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